

TEAM MOM/DAD POSITION DESCRIPTION

WHAT DOES A TEAM MOM/DAD DO?

Each Team Mom/Dad works out the details of his/her duty with the Team's Head Coach. The basic premise is for the Team Mom/Dad to help with the administrative and organizing which allows the coach to stick to coaching duties. Generally the Team Mom/Dad will be asked to do the following:

- ☺ Distribute practice schedules to parents/players
- ☺ Create a phone and/or email tree to notify parents/players of various information
- ☺ Create and distribute a team roster with the name, address, phone number, and email address of each player and coach
- ☺ Notify parents/players of tournament dates, locations and times
- ☺ Distribute fundraiser information to parents/players
- ☺ Collect money from parents/players for fundraisers and submit to the appropriate Club Arrowhead Staff Member
- ☺ Distribute uniforms to team members when received
- ☺ Be the contact point for team administrative information

HOW MUCH TIME DOES IT TAKE TO BE A TEAM MOM/DAD?

How much time it takes, depends on how much you do yourself and how much help you request from the other team parents. Asking for help and/or assigning responsibilities is a good thing!

HOW DOES A TEAM MOM/DAD FIND OUT ABOUT TEAM ACTIVITIES?

- ☺ Head Coach - practice schedule, travel information, tournament dates
- ☺ Club Arrowhead Staff - fundraisers and uniforms
- ☺ Arizona Region Web Site - Arizona tournament dates, times and place

WHAT IS NOT A TEAM MOM/DAD RESPONSIBILITY?

- ☺ To be a go-between for parent comments or concerns regarding the team, club and/or coaches.
- ☺ To be a babysitter or taxi service
- ☺ To collect and/or deliver players monthly club dues/fees

OTHER ACTIVITIES A TEAM MOM/DAD MIGHT BE ASKED TO DO

- ☺ Organize the creation of travel packets if your team travels out of the local area
- ☺ Organize the food/drink for your team on tournament days